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CONSTITUTION

AND

BY-LAWS

OF

CANARD DIVISION, NO. 50,

CHAPTER
OF THE

SONS OF TEMPERANCE,

INSTITUTED AT

CORNWALLIS, N. S., JANUARY 3, 1849.

Love, Purity, and Fidelity.

HALIFAX:

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1849.

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INDEX.

CONSTITUTION.

| Article | Preamble | Page |
|-------------------------------------|-----------------|-------------|
| " 1. Name, | - | 1 |
| " 2. Pledge, | - | 1 |
| " 3. Officers, | - | 1 |
| " 4. Duties of Officers, | - | 1 |
| " 5. Eligibility for Membership, | - | 5 |
| " 6. Contributions and Benefits, | - | 6 |
| " 7. Offence, | - | 6 |
| " 8. Terms, | - | 8 |
| " 9. Eligibility for Chief Offices, | - | 8 |
| " 10. Violating Article 2, | - | 8 |
| " 11. Alteration, | - | 10 |

BYE-LAWS.

| Article 1. | Meetings, | 11 |
|-------------------|---------------------------------|-----------|
| " 2 | Fees and Dues, | 12 |
| " 3. | Benefits, | 13 |
| " 4. | Duties of Officers, | 13 |
| " 5. | Duties of Members, | 15 |
| " 6. | Committees, | 17 |
| " 7. | Suspended Members, | 18 |
| " 8. | Funerals, | 18 |
| " 9. | Balloting | 18 |
| " 10. | Trustees, | 18 |
| " 11. | Sectarian or Political Subjects | 19 |
| " 12. | Amendments, | 19 |

RULES OF ORDER.

| | |
|--|----|
| Duties and Privileges of W. P.—Motions, | 20 |
| Debate, | 21 |
| Privileged Questions, | 22 |
| Adjournment—Questions not Debatable—Reading of Papers—Taking the Vote, | 23 |
| Filling Blanks—Re-consideration and Repeal, | 24 |
| Committees and their Reports, | 25 |

4768

CONSTITUTION.

PREAMBLE.

We, whose names are annexed, desirous of forming a society to shield us from the evils of intemperance, afford mutual assistance in case of sickness, and elevate our characters as men—do pledge ourselves to be governed by the following Constitution and Bye-Laws.

ARTICLE I.

NAME. This Association shall be known as the CANARD DIVISION, No. 50, OF THE SONS OF TEMPERANCE, of the Province of Nova Scotia.

ARTICLE II.

PLEDGE. No Brother shall make, buy, sell, or use as a beverage, any Spirituous or Malt Liquors, Wine or Cider.

ARTICLE III.

OFFICERS. The officers shall consist of a W. P., W. A., R. S., A. R. S., F. S., T., C., A. C., I. S., and O. S.; all of whom shall be elected by ballot every three months, viz.: last regular meetings in September, December, March, and June; and installed the first regular meetings in October, January, April and July.

ARTICLE IV.

DUTIES OF OFFICERS. Sect. 1.—It shall be the duty of the W. P. to preside in the Division, enforce a due

observance of the Constitution and Bye-Laws, and exact a compliance to the Rules and Usages of the Order; to see that all officers perform their respective duties; appoint all committees and officers not otherwise provided for; give the casting vote on all matters before the Division, when a tie may occur; inspect and announce the result of all balloting or other votes; direct the R. S. to call special meetings, when application shall be made in writing, by five members of the Division; draw upon the T. for all sums necessary to pay the benefits provided for by the Constitution and Bye-Laws, and other appropriations made by the Division. He shall, on the night he vacates the chair, see that the Quarterly returns are prepared for the Grand Division, and the per centage appropriated, and forward the same in time for the Quarterly Sessions, certified by him, with the seal of the Division. He shall perform such other duties as the Division or his charge shall require of him.

Sect. 2.—It shall be the duty of the W. A. to render the W. P. such assistance as he may require of him, and in the absence of the W. P., the W. A. shall perform his duties.

Sect. 3.—The R. S. shall keep a fair and impartial record of the proceedings of the Division; write communications; notify all subordinate Divisions not more than ten miles from its place of meeting, within one week after, of the name, occupation, and residence of every person suspended, rejected, or expelled from this Division. He shall fill up certificates; notify meetings when ordered by the W. P.; attest to all monies ordered to be paid at a regular meeting, and none other. He shall make out at the end of his term, for the Division, a full report of the proceedings during his term; and also the Quarterly Returns to the Grand Division, which shall embrace the number of members

initiated, admitted by card, initiated by dispensation, suspended, re-instated, and who have withdrawn, during his term—together with the names and occupations of those suspended, expelled, and rejected, with the dates, and causes of expulsion, the number who violate the Pledge, how many sign over, and how many violate it the second time, the number of deaths, and the whole number of actual contributing members—the amount of receipts for initiation fees and dues, with the per centage due the Grand Division—the amount expended for benefits, with the amount on hand—and, with the W. P., certify to the same. He shall perform, such other duties as may be required of him by the Division or his charge; and deliver up to his successor, within one week, from the expiration of his term, all books, papers, or other property in his possession, belonging to his office.

Sect. 4.—The A. R. S. shall be an aid to the R. S., under whose direction he shall act. He shall render such assistance to the R. S. in the performance of his duties, as he or the Division may require of him.

Sect. 5.—It shall be the duty of the F. S. to keep just and true accounts between the Division and its members; credit the amounts paid, and pay the same over to the T. immediately, taking his receipt. He shall, just previous to the close of his term, notify every member who is two months or more in arrears, of the amount due by him to the Division, adding 7½d. to each notice. At the end of his term he shall make out for the Division, a full report; and furnish the R. S. with the amount of receipts for initiation fees and dues during his term, with any other information connected with his office, necessary to enable the R. S. to prepare correct returns for the Grand Division. He shall perform such other duties as the Division or his charge shall require of him. He shall deliver up to his

successor all matters appertaining to his office, in his possession.

Sect. 6.—It shall be the duty of the T. to pay all orders drawn on him by the W. P., attested by the R. S., and none others ; he shall receive all moneys of the Division, and hold the same until the expiration of his term, unless otherwise ordered by the Division. He shall keep a full and correct account of all moneys received and expended. He shall give the Division a monthly statement of the funds ; and deliver up, when legally called upon, all moneys, books, papers, and other property of the Division, to his successor in office, or to whom the Division may specially appoint. He shall perform such other duties as may be required of him by the Division or his charge.

Sect. 7.—It shall be the duty of the C. to introduce for initiation, persons who have been previously elected. He shall also introduce visitors, and furnish them with suitable regalia. He shall, with the aid of the A. C., examine those present at the opening of the Division. He shall see that the officers' regalia are in their proper places at the opening of the Division, and take charge of the same at the close. He shall have charge of such property of the Division as may not be otherwise provided for, and render a full report to the Division at the end of his term.

Sect. 8.—It shall be the duty of the A. C. to render such services as the C. or Division may require of him.

Sect. 9.—It shall be the duty of the I. S. to attend the door—to admit none but members of the Order, and candidates for initiation.

Sect. 10.—The O. S. shall guard the door outside, and keep off intruders.

ARTICLE V.

ELIGIBILITY FOR MEMBERSHIP. Sect. 1.—No person shall be initiated into the Division under eighteen years of age, nor for a less sum than ten shillings.

Sect. 2.—No person shall be admitted into this Division who does not possess a good moral character, or who is in any way incapacitated from earning a livelihood, or who has no visible means of support.

Sect. 3.—The name of a person offered for membership must be proposed by a member in writing, stating age, residence, and business, which must be entered on the record, and the subject referred to three brothers for investigation, who shall report in writing at a succeeding meeting, when the candidate shall be balloted for with ball ballots, and if not more than *four* black balls appear against him, he shall be declared elected; but if five or more black balls appear, he shall be rejected, and so declared. No person so rejected shall be again proposed in any Division of the Order under six months.

Sect. 4.—A proposition for membership shall not be withdrawn after it has been referred to a committee for investigation, without the consent of a majority of the members present.

Sect. 5.—A vote of rejection may be reconsidered within three meetings, exclusive of the meeting at which the vote was taken. But a vote that has resulted in an election, shall not be reconsidered.

Sect. 6.—The name of a candidate or brother constitutionally suspended, rejected or expelled, shall not be published in any other manner than the usual notice to the Divisions.

Sect. 7.—Any brother applying for membership by deposit of card, shall be subject to the same ballot as a new applicant.

ARTICLE VI.

CONTRIBUTIONS AND BENEFITS. Sect. 1.—The regular dues to this Division shall not be less than 4d. per week.

Sect. 2.—Every *bona fide* member who shall be qualified, as required by the Constitution and Bye-laws of this Division, shall in case of sickness or disability, be entitled to, and receive weekly, not less than fifteen shillings; except it be shown that such sickness or disability be brought on by his own improper conduct.

Sect. 3.—No brother residing within five miles of the Division of which he is a member, shall be entitled to benefits for more than one week previous to his case being reported to such Division.—No benefits shall be granted for a less time than one week. All arrears, either for dues or fines, shall in every case be deducted from the first payment.

Sect. 4.—In case of the death of a brother entitled to benefits, the sum of ~~one hundred~~ ~~one hundred~~ shillings, shall be appropriated as a funeral benefit. The W. P. in the absence of competent relations or friends, shall take charge of the funeral, and keep an account of the disbursements.

Sect. 5.—On the death of the wife of a brother, beneficial ~~he~~ shall be entitled to the sum of ~~one hundred~~ ~~one hundred~~ pounds ~~one hundred~~ shillings, as a funeral benefit.

ARTICLE VII.

OFFENCES. Sect. 1.—Any member who shall offend against these Articles, or the Bye-Laws, shall be subject to be fined, reprimanded, suspended or expelled, as two-thirds of the members present at any regular meeting, may determine.

Sect. 2.—Every member shall be entitled to a fair trial for any offence involving reprimand, suspension, or

expulsion ; but no member shall be put on trial unless charges, duly specifying his offence, be submitted in writing by a member of the Division.

Sect. 3.—When charges have been preferred against a brother in a proper manner, or any matters of grievance between brothers are brought before the Division, they shall be referred to a special committee of five members, who shall with as little delay as the case will admit, summon the parties, examine and determine the matter in question ; and if their decision does not involve the suspension or expulsion of a member, and no appeal to be taken from it to the Division, it shall be final, without other action.—Should the committee be convinced of the necessity of suspending or expelling a member, they shall submit a motion for the purpose to the Division for action.

Sect. 4.—When a motion for the expulsion or suspension of a member shall have been submitted in due form, it shall be announced at one regular meeting previous to action being taken, and the accused shall be summoned to be in attendance at the Division, at the time when it may have been determined to consider the question—at which time, whether the implicated member be present or not, the Division may proceed to consider and determine it. Two-thirds of the members present voting in favor of the motion, it shall be carried ; but the Division shall be fully competent, while such motion is under consideration, to vary the penalty from the original motion.

Sect. 5.—When the decision of a committee appointed under Sect. 3 of this Article, otherwise final, shall not be satisfactory to all parties, either of those interested, shall have the privilege of an appeal to the Division—and at the time appointed for trying the appeal, the Committee shall present to the Division, in writing, the grounds on which their decision was founded ; and the

parties shall have the privilege of being heard before the Division—and the Division shall determine the correctness of the decision of the Committee by a majority of votes present.

Sect. 6.—Any member having been expelled, shall not be proposed for membership under six months from the date of expulsion.

Sect. 7.—The provisions of this Article shall not extend to violations of Article 2.

ARTICLE VIII.

TERMS. Regular quarterly terms shall commence on the first of October, January, April, and July. Officers elected previous to the expiration of half the Term, shall be entitled to the full honors of the Term; those elected after half the Term has expired shall not count the honors, except where they may be elected to fill vacancies occasioned by resignation, suspension, expulsion, or death, in which case the brother who serves the residue of the Term shall be entitled to the full honors, and he who resigns, or is suspended, or expelled, shall forfeit his claim.

ARTICLE IX.

ELIGIBILITY FOR CHIEF OFFICES. Sect. 1.—After a Division has been constituted three terms, no brother shall be eligible to the office of W. P., unless he has served a regular quarterly term as W. A.; nor shall any brother be eligible to the office of W. A., unless he has served two terms in a subordinate office or offices.

Sect. 2. No brother shall serve two terms in the same office, during the term of one year, except in the office of R. S., F. S., and T.

Sect. 3. No brother shall be eligible to office who is under twenty-one years of age.

ARTICLE X.

VIOLATING ARTICLE II. Sect. 1.—Any member who knows a brother to have violated Article 2, and neglects

to prefer the charge and specify the offence to the Division within three weeks after the violation shall have come to his knowledge, shall be fined five shillings.

Sect. 2.—The charge for violation of Article 2, shall be presented in writing, duly signed, when it shall be referred to a committee of five members, who shall as soon as practicable, summon the parties, and investigate the matter.

Sect. 3.—The committee shall organize by appointing a chairman and secretary. The secretary shall make a correct record of the proceedings, with such testimony as may be presented, which record shall be produced to the Division on the call of any member, after the committee have reported.

Sect. 4.—If the committee agree that the charge is sustained, they shall report the fact to the Division, by resolution, with a second resolution to the effect that the brother be reinstated or expelled, as the case may be— which report and resolution shall lie upon the table at least one week, and the offending brother shall be notified of the character of the resolutions, by the R. S., and requested to be present at the time appointed for considering the same, with a view of giving him an opportunity to make a defence.

Sect. 5.—If the committee agree that the charge is not sustained, they shall report a resolution to that effect, and if the resolution be adopted, the charge shall be dismissed.

Sect. 6.—When the committee report the charge sustained, and a majority of the members present at a regular meeting ballot in favour thereof, the offending person shall forfeit his membership, and the W. P. shall direct his name to be erased from the Constitution. If a majority of the Division vote in opposition to the resolution, all further proceedings shall be stayed.

Sect. 7.—If two-thirds of those voting are in favour of reinstating a member who has been found guilty of

violating Article 2, he shall be restored to membership by re-signing the Constitution, and paying, for the first offence, five shillings, and for the second offence, ten shillings, which shall be paid to the F. S. by the meeting succeeding the vote, or the member to stand suspended until the fine is paid. The power to reinstate, however, shall not extend over the term of one month from the time the offence was proven.

Sect. 8.—When the Division vote in favor of reinstatement, and the member neglects to come forward to sign the Constitution for one month thereafter, he may be declared expelled by a two-third vote.

Sect. 9.—If a Division refuse to reinstate the member, he shall be declared expelled by the W. P., and the R. S. shall give the usual notice.

Sect. 10.—A member convicted for the third time of having violated Article 2, shall lose the privilege of reinstatement, and shall be declared expelled ; and the R. S. shall give the usual notice.

Sect. 11.—If a brother come forward and acknowledge that he has violated Article 2, (except it be the third offence,) the Division after erasure of name, &c., may at their option reinstate him on the same evening, if two-thirds of the members voting are in favor thereof.

Sect. 12.—An officer or representative to the Grand Division violating Article 2, shall not be able to fill any official position for twelve months from the time he is reinstated.

Sect. 13.—A member expelled under this Article shall not be eligible for membership under six months thereafter.

ARTICLE XI.

No alteration or addition shall be made to this Constitution, unless by two-thirds vote of the National Division.

BYE-LAWS.

ARTICLE I.—MEETINGS.

Sect. 1.—This Division shall meet on Wednesday evening in each week, unless for special reasons, the Division adjourn to some other evening. The hour of meeting shall be from the first day of November to the first day of April, both inclusive, at seven o'clock, and the remainder of the year on every other Wednesday evening, at half-past seven o'clock. The Division shall be opened at precisely the appointed time; and in the absence of the W. P. and the W. A. the senior P. W. P. shall take the chair. No business shall be transacted after ~~8~~ o'clock, unless by a two thirds vote.

Sect. 2.—Prayer shall be offered at the opening of the Division, if practicable.

Sect. 3.—The business of the Division at all regular meetings shall be as follows:—

- 1st. Opening of the Division in the manner prescribed in the Blue Book.
- 2nd. Reading of the Minutes of the last meeting.
- 3rd. Reception of reports on Candidates.
- 4th. Balloting for Candidates.
- 5th. Initiation. *and Election of Officers*
- 6th. The W. P. shall enquire: Are any of the brethren sick? Has any brother broken the pledge? Does any brother know of a brother who has broken the pledge, or violated the rules?
- 7th. Proposals for membership.
- 8th. Report of Finance Committee.
- 9th. Reports of Special Committees.

10th. Reception of Bills, Communications, &c.
 11th. Unfinished Business.
 12th. New business.
 13th. Has any brother any thing to propose for the benefit of our Order?
 14th. Is any brother three months in arrear for dues?
 15th. Has any brother been guilty of any conduct derogatory to the order?
 16th. Closing.

Sect. 4.—Nine members shall constitute a quorum for the transaction of business.

ARTICLE II.—FEES AND DUES.

Sect. 1.—The Initiation fees for this Division shall be for all persons between the ages of

| | s. d. |
|---------------------------------------|-------|
| 18 & 25 | 10 0 |
| 25 " 35 | 12 6 |
| 35 " 40 | 15 0 |
| 40 " 45 | 18 9 |
| 45 " 50 | 23 9 |
| 50 " 55 1s. 3d. each year additional. | |
| 50 " 60 2s. 6d. each year additional. | |

After which age no one will be admitted as a benefit member. One dollar shall be paid when the candidate is proposed, and the balance when he shall be initiated; and if any person be rejected the money shall be returned; but, if admitted, and he shall neglect to appear for initiation for six weeks, then the money to be forfeited to the Division, unless caused by sickness or absence from the township.

Sect. 2.—Members of other Divisions who may wish to become connected with this Division, may be admitted according to the Constitution, by showing their card of withdrawal, paying one half of the initiation fee, and signing the Constitution and Bye-Laws.

not less than 10/-

13.9

Sect. 3.—The sum of one shilling and three pence shall be paid by each member of the Division to the F.S., on the first Wednesday of every month, and until all arrears are paid, no brother shall receive the quarterly pass-word. Members may pay any number of months in advance. All persons shall pay the monthly dues for the month in which they become members.

ARTICLE III.—BENEFITS.

Sect. 1.—No brother shall be entitled to benefits until he shall have been a member one year; nor then, if there shall be more than three months arrears due from him to the Division: Provided that such member shall not by reason of sickness or absence be prevented from paying them.

Sect. 2.—Every member qualified as required by the Constitution and Bye-Laws of this Division shall, in case of sickness or disability, be entitled to receive weekly the sum of fifteen shillings, except it be shown that such sickness or disability has been brought on by his own improper conduct.

Sect. 3.—Residence at a distance shall not disqualify a brother from receiving benefits; provided he is not otherwise disqualified. It shall be necessary for a brother so circumstanced to send to the W. P. a true statement of his case, certified by a Justice of the Peace, or a respectable Physician, and if satisfactory, the benefits shall be forwarded as the Division may direct.

Sect. 4.—The widow and orphans of any deceased brother, entitled to benefits at the time of his death, shall be visited by the W. P., W. A., or junior P. W. P., at such times, and receive such assistance as the Division may direct: Provided such widow be of good moral character, and do faithfully conform herself to the pledge of the Sons of Temperance.

ARTICLE IV.—DUTY OF OFFICERS.

Sect. 1.—It shall be the duty of the J. P. W. P. of this Division to act in the capacity of P. W. P., and perform all duties appertaining to the office.

Sect. 2.—It shall be the duty of the W. P. on the night of his installation to appoint a Chaplain for the quarter;—to name three brothers who with himself, the W. A., R. S., and T. shall constitute a Visiting Committee—also three brothers for a Committee of Investigation on the names proposed for membership, and three brothers who shall constitute a Finance Committee. It shall be the imperative duty of the W. P. to enforce the penalties of the Constitution and Bye-Laws in every instance, and on every brother who shall be liable to them, unless he shall be excused by a two thirds vote of the Division.

Sect. 3.—In case of the sickness of a brother, the W. P. shall appoint in rotation (when their services are needed) two members to act as watchers over their sick brother, who shall attend to such duty or provide a substitute, unless excused by the Division, under a penalty of five shillings for each omission: Provided always, that the disease be not contagious, infectious, or dangerous to others, in which case the Committee shall, if necessary, employ a nurse to be paid from the funds of the Division.

Sect. 4.—It shall be the duty of the F. S. to receive the bonds of the Trustees and Treasurer, and hold the same in trust for the Division.

Sect. 5.—The Treasurer, prior to his installation in office, shall give a joint and several bond to the W. P. or his successor in office, in the sum of twenty-five pounds, with two sureties, to be approved of by the Division, for the faithful performance of his duties as Treasurer; and he shall, at the end of each month, pay over to the Trustees all sums exceeding twelve pounds ten shillings, taking their receipt, which shall be his voucher for the same.

Sect. 6.—Any officer absenting himself for three successive nights of meeting, except in case of sickness or absence from the township, shall be liable to have his seat declared vacant by a vote of the Division.

Sect. 7.—Every elected officer who shall absent himself from the Division at the time of its opening, shall be subject to and pay a fine of seven pence half-penny, unless excused by the Division. Should either the R. or F. S. fail to have his books in the Division at the opening of the same, he or they shall forfeit and pay the sum of one shilling and three pence. Should the officers when duly notified, fail to attend any special meeting convened by the W. P. they shall be subject to the same fines and penalties as of regular meetings.

ARTICLE V.—DUTY OF MEMBERS.

Sect. 1.—Every member on being initiated, shall sign the Constitution and Bye-Laws of the Division, and thereby agree to support the same as long as he remains a member. He shall also furnish the F. S. with his place of residence. Any brother who does not, on changing his residence, report the same to the F. S. within three weeks, shall be fined seven pence half-penny for every week thereafter.

Sect. 2.—Every member who shall neglect or refuse to pay his due, or fines for the space of eleven months, unless absent at sea, or in some distant place, shall be notified by the F. S., if practicable, and if after four weeks his accounts still remain unsettled, he shall be suspended or expelled at the pleasure of the Division.

Sect. 3.—Any brother receiving benefit from this Division, who may be found imposing thereon by feigning sickness or disability, shall be expelled.

Sect. 4.—Any brother who shall, in the Division, make use of any improper language, or refuse to obey the commands of the W. P., when called to order, or use disrespectful expressions towards the officers or members of the Division, shall be subject to a fine not exceeding five shillings.

Sect. 5.—Any brother who may be guilty of any improper conduct, in or out of the Division, or shall bring charges against a brother which he is unable to prove,

or shall knowingly propose unworthy candidates for membership, shall subject himself to a fine, not less than five shillings, unless excused by the Division.

Sect. 6.—Any brother refusing or neglecting to obey the legal summons of the Division, or of any Committee appointed by the Division, shall be liable to a fine not exceeding five shillings.

Sect. 7.—If any brother divulge the name of a brother who shall think proper to speak or vote against a candidate for membership, or if any brother shall make public any business which should be confined to the order, or speak disrespectfully of a member of this Division, or misrepresent the discussions of the Division so as to cause disturbance or angry feelings amongst the brethren, or shall in any way attempt to injure the standing of this Division, or of any of the members of the same, he shall be fined not less than five shillings, be suspended or expelled as a majority of those present may determine.

Sect. 8.—When a person has been proposed for membership, the fact that such proposition has been made, shall not be mentioned by any brother to any person who is not a member of this Division, until a decision shall have been had on the proposition ; and not then, unless such decision shall be favourable.

Sect. 9.—When any brother wishes for a card of withdrawal, he shall signify it in open meeting : and it shall be the duty of the F. S., after he has paid all dues to the end of the current month, to provide such card.

Sect. 10.—If any brother be convicted of felony, fraud or a disgraceful crime, or if he follow any unlawful or notoriously wicked practices, or use any unlawful means to procure a livelihood, he shall be expelled upon a majority-vote of the members present.

Sect. 11.—No member of this Division, who is more than three months in arrear for dues or fines shall speak or vote on any subject before the Division.

Sect. 12.—It is particularly enjoined that the members of this Division treat each other with courtesy and respect, that all discussions be conducted in the spirit of candour and moderation, and that all personal allusions or sarcastic language, by which a brother may be injured, be carefully avoided, that in Love, Purity, and Fidelity, we may cherish and preserve the most prominent objects of our Order—Temperance and Benevolence.

ARTICLE VI.—COMMITTEES.

Sect. 1.—It shall be the duty of the Visiting Committee to visit their brother reported sick, within twenty-four hours after receiving such information; and if he is intitled to benefits, to report the same to the Division at the next meeting; and the Committee shall continue to render him such benefits as the Constitution and Bye-Laws require under a penalty of five shillings for each and every neglect. The Committee may visit their sick brother alternately, each in his regular turn, or he may provide a substitute, a failure to do which shall subject him to the like penalty, of five shillings.

Sect. 2.—It shall be the duty of the Investigating Committee to examine the Black Book, then carefully ascertain the candidate's age, health, profession, and general character, and make a faithful report.

Sect. 3.—It shall be the duty of the Finance Committee to audit the accounts of the T. and F. S. as to receipts and expenditures, and report at the next meeting after their appointment.

Sect. 4.—All Committees appointed for special purposes, shall report their doings in writing to the Division, signed by a majority, and no person shall be appointed Chairman of any Committee unless he be present at the time of appointment.

Sect. 5.—Every member of any Committee who shall neglect his duties shall be fined two shillings and six-pence for each offence, unless a reasonable excuse be given to the Division.

Sect. 6.—If a vacancy occurs in any Committee, the

same shall be filled at the next meeting of the Division.

ARTICLE VII.—SUSPENDED MEMBERS.

Suspended members, on being re-instated, shall pay the amount standing against them at the time of their suspension, together with the whole sum to which they would have been subject, had they not been suspended, nor shall any suspended member be entitled to receive benefits for three months from the time he is re-instated.

ARTICLE VIII.—FUNERALS.

Sec. 1.—In case of the death of a brother, should the friends request it, information shall be communicated to the W. P. who shall order the R. S. to notify the Division to attend the funeral, unless the deceased Brother shall have died of some infectious disease.

Sec. 2.—The members shall assemble at the house of the deceased half an hour previous to the time appointed for the funeral, where, it shall be the duty of the Conductor to have the Regalias shrouded in crape in readiness for them. In the procession the officers taking the lead according to rank.

ARTICLE IX.—BALLOTING.

Sect. 1.—In balloting for members, the ballot-box shall be placed in full view of the W. P., and shall be examined by the W. P. and W. A.

X Sect. 2.—Upon the election of any person as a member of this Division, the R. S. shall as soon as practicable, give written notice thereof to the individual so elected; and such election shall stand good for six weeks and no longer, unless the candidate is unavoidably absent from the township or disabled by sickness.

ARTICLE X.—TRUSTEES.

Sect. 1.—At the last meeting in December, annually, there shall be elected by a majority of votes, three members of this Division who shall be denominated "Trustees of the Funds and Investments of Grand P. A. Division, No. 47, Sons of Temperance of the Province of Nova Scotia," whose duty it shall be to hold in trust for this Division, all stocks, securities, investments, properties and funds and ; to transfer, exchange, or deposit the same or any part thereof, whenever required under these laws so to do.

Van and

The said Trustees shall deposit at the end of each month all monies in their hands in such banks as the Division may direct in the name of —, Trustees of ~~Sons of Temperance~~, No.

~~S.~~ S. of T. of Nova Scotia, not to be drawn out unless their draft is countersigned by the W. P., and R. S., and no amount shall be drawn without the consent of the Division by a two thirds vote, at a regular meeting ; and in all cases where monies are ordered to be drawn, the checks shall be signed by the Trustees, and countersigned by the W. P. and R. S.

Sect. 2.—The said Trustees, previous to entering upon the duties of their office, shall give a joint and several bond to the W. P. and W. A, for the faithful performance of their duties.

Sect. 3.—Either of the said Trustees, for non-performance of his duty, may be removed from office by a two thirds vote of the Division, at any regular meeting, said motion having laid over one week.

Sect. 4.—The W. P., W. A., R. S., F. S., and T. shall be eligible to the office of Trustee.

ARTICLE XI.—SECTARIAN OR POLITICAL SUBJECTS.

No subject of a sectarian or political nature shall be introduced before the Division.

ARTICLE XII.—AMENDMENTS.

No part of these Bye-Laws shall be repealed or amended unless a proposal in writing for the same shall be presented to the Division, at least two weeks previous to discussion ; when, if two thirds of the members present vote in favour of the same, it shall be adopted : Provided, however, it shall be in the power of the Division to suspend any article of the Bye-Laws, by a unanimous vote of the members present; but such suspension shall not extend beyond the case in which such vote of suspension may be required.

RULES OF ORDER.
The Division has adopted the Rules of Order prepared for the use of Divisions by the M. W. S., and appended to the " Digest of the Laws and Principles established by the National Division of the Sons of Temperance," published at Philadelphia in the present year.

RULES OF ORDER.

DUTIES AND PRIVILEGES OF W. P.

Rule 1.—It shall be the duty of the W. P. to preserve order, and to endeavour to conduct all business before the Division to a speedy and proper result.

Rule 2.—He shall state every question properly presented to the Division ; and before putting it to vote, shall ask, “ Is the Division ready for the question ? ” Should no member offer to speak, he shall rise to put it, and after he has risen, no member shall be permitted to speak upon it.

Rule 3.—The W. P. shall have a casting vote in case of a tie, but in ordinary, shall not vote. He shall announce all votes and decisions. His decisions on points of order shall not be debatable, unless entertaining doubts on the subject, he invite discussion.

Rule 4.—He may speak to points of order, in preference to other members of the Division, rising from his seat for that purpose ; and shall decide questions of order, subject to an appeal to the Division by any two members, which appeal shall always be in writing. On such an appeal no brother shall speak more than once.

Rule 5.—When an appeal is made from the decision of the W. P. he shall put the question thus—Shall the decision of the chair be sustained ?

Rule 6.—It shall be the duty of the presiding officer, and the privilege of any member of the Division to call a member to order who violates an established Rule of Order.

MOTIONS.

Rule 7.—A motion must be seconded, and afterwards repeated from the chair, or read aloud before

it is debated. A motion shall be reduced to writing, if any brother require it.

Rule 8.—All resolutions shall be submitted in writing.

Rule 9.—Any brother having made a motion may withdraw it, with leave of his second, before it is debated, but not afterwards without leave of the Division.

Rule 10.—A motion to amend an amendment, shall be in order, but to amend an amendment to an amendment shall not be entertained.

Rule 11.—An amendment destroying, or altering the intention of a motion shall be in order; but an amendment relating to a different subject shall not be in order.

Rule 12.—On an amendment to "strike out and insert," the paragraph to be amended shall first be read as it stands, then the words proposed to be struck out and those to be inserted, and finally the paragraph as it would stand if so amended.

Rule 13.—On the call for a division of a question the majority shall decide. The call can only be granted when the division called for will leave distinct and entire propositions.

DEBATE.

Rule 14.—When a member speaks, or offers a motion, he shall rise in his place and respectfully addressing the W. P., confine himself to the question under consideration, and avoid personality, or unbecoming language.

Rule 15.—When a member is called to order, he shall take his seat until the point is determined.

Rule 16.—When two or more members rise to speak at the same time, the presiding officer shall decide who is entitled to the floor.

Rule 17.—No brother shall speak more than twice, nor longer than ten minutes each time, on any ques-

tion, without leave of the Division, which leave shall be granted or refused without debate.

Rule 18.—While a brother is speaking, no one shall interrupt him, except for the purpose of calling him to order, or asking of the presiding officer leave to explain or call the previous question. A brother allowed to "explain," shall only have the right to explain an actual misunderstanding of language, and shall be strictly prohibited from going into debate on the merits of the case.

Rule 19.—For any brother in speaking, to impeach the motives of a fellow member, or treat him with personal disrespect, or pass between him and the chair while he is speaking, shall be deemed a violation of order, which may incur the censure of the presiding officer, or of the Division.

Rule 20.—If any brother shall deem himself personally aggrieved by a decision of the chair, he may appeal from said decision.

Rule 21.—Any conversation, by whispering or otherwise, which is calculated to disturb a brother while speaking, or hinder the transaction of business, shall be deemed a violation of order, and if persisted in shall incur censure.

PRIVILEGED QUESTIONS.

Rule 22.—When a question is before the Division, the only motion in order shall be, 1st, to adjourn; 2nd, the previous question; 3rd, to lay on the table; 4th, to postpone indefinitely; 5th, to postpone to a definite period; 6th, to refer; 7th, divide, if the sense will admit of it; or, 8th, to amend or take precedence as herein arranged; and the first three to be decided without debate.

Rule 23.—When the previous question is moved and seconded, it shall be put in this form: "Shall the main question be now put?" If this is carried, all further motions, amendments, and debate shall be

excluded, and the question be put without delay. If the question has been amended, the question shall be taken on the amendment first. If more than one amendment has been made, the last made amendment in order shall take precedence in the vote.

Rule 24.—When a motion is postponed indefinitely, it shall not come up again during the session.

ADJOURNMENT.

Rule 25.—A motion to adjourn shall always be in order, except—1st, when a member is in possession of the floor; 2nd, while the yeas or nays are being called; 3d, when the members are voting; 4th, when adjournment was the last preceding motion; or, 5th, when it has been decided that the previous question shall be taken.

Rule 26.—A motion to adjourn simply, cannot be amended, but a motion to adjourn to a given time may be, and is open to debate.

QUESTIONS NOT DEBATABLE.

Rule 27.—I. A motion to adjourn when to adjourn simply. II. A motion to lie on the table when claiming privilege over another motion. III. A motion for the previous question. IV. A motion to reconsider. V. A motion to read a paper. VI. A motion to take up particular items of business. VII. Questions of order whilst the previous question is pending. VIII. Questions of order when not appealed from the decision of the W. P. or submitted by him to the Division.

READING OF PAPERS.

Rule 28.—The reading of any paper called for relating to the subject under debate, shall always be in order.

TAKING THE VOTE.

Rule 29.—When the presiding officer has commenced taking a vote, no further debate or remark shall be admitted, unless a mistake has been made;

in which case the mistake shall be rectified, and the presiding officer shall recommence taking the vote.

Rule 30.—When the decision of any question is doubted, the presiding officer shall direct the Conductor to count the votes in the affirmative and negative, and report the same to him.

Rule 31.—The yeas and nays upon any question before the Division may be called for by two members, and upon the assent of one-third of the members present, shall be so taken.

Rule 32.—In taking the yeas and nays, the R. S. shall call the roll and record the yeas and nays; after the roll is called the result shall be read aloud to rectify mistakes, if any, after which the R. S. shall hand the vote to the W. P. who shall announce the same.

Rule 33.—In voting by yeas and nays all present in regular standing in the Division must vote, unless excused by the Division, but no member shall vote who was not in the room at the time the question was put. A motion to excuse shall be decided without debate.

FILLING BLANKS.

Rule 34.—When any blank is to be filled, by the names of persons, a vote shall be taken on the names in the order of their nomination; but when a blank is to be filled by any sum of money or time proposed, the question shall be first put on the largest sum and most remote time.

RE-CONSIDERATION AND REPEAL.

Rule 35.—A question may be re-considered any time during the session, or at the first regular session held hereafter; but a motion for re-consideration being once made, and decided in the negative, shall not be renewed before the next regular session.

Rule 36.—A motion to re-consider must be made and seconded by members who voted in the majority,

except in the case of the rejection of a candidate by the black balls, when it shall be competent to any members to move and second a re-consideration. No question shall be re-considered more than once ; nor shall a vote to re-consider be re-considered. To re-consider any resolution, &c., the decision of which has *officially* passed out of the Division, shall not be in order.

Rule 37.—A motion to repeal or rescind a resolution shall be offered in writing, and announced at a regular session one week before action shall be taken on the same, and shall only be in order when the motion to re-consider is no longer available.

COMMITTEES AND THEIR REPORTS.

Rule. 38.—The brother first named in the appointment of a committee shall be chairman of the same, and shall call the committee together at such time and place as he may select ; but when thus convened, any committee may elect its own chairman and scribe.

Rule 39.—All reports of committees, except reports of progress, shall be made in writing, and signed by a majority.

Rule 40.—When a majority report is followed by a report from the minority of a committee, the former after being read, shall lie upon the table until the latter is presented ; after which, on motion, either may be considered.

Rule 41.—When a report has been read, it shall be considered as properly before the Division without a motion to accept.